Confédération Européenne des Centres de Langues dans l'Enseignement Supérieur
European Confederation of Language Centres in Higher Education
Europäischer Verband der Hochschulsprachenzentren

Le Président
The President
Der Präsident

University of Zurich UZH
Language Center of UZH
and ETH Zurich
Rämistrasse 71
CH-8006 Zürich
tel. +41 44 634 52 80
e-mail: sabina.schaffner@sprachen.uzh.ch
website: http://www.cercles.org

CercleS Executive Committee 2020 Meeting No 16 15 January 2021: 16:00-16:50, Teams

Agenda

- **Approval of EC minutes No 14 / Update on action points (See minutes no 15)**

- **Update from President**

  a. ECML/EAQUALS Working Group: update (see attachment; next meeting talking place on 14 January)
  b. Update Working Group CercleS research on impact of the Corona pandemic on language teaching and learning (next meeting talking place on 13 January)
  c. Brainstorming: Ideas for talks for January-March: speakers? Format (Talk of the month? / webinars?)→ Please add ideas on the file on Team
  d. Brno Conferenc report by Libor Štěpánek (to be sent by Libor to members of EC)
  e. Updated report on LHHE 2020 by De Gruyter (to be sent before EC meeting by Rebecca Walter): a) insights? b) Elements to be placed on CercleS website

- **Update from Vice President**
  a. Change of the cover of the Journal – presentation of CercleS: Feedback by Rebecca Walter?
  b. Update of upcoming issues;
  c. Feedback form reviewers about continuation of work

- **Update from Secretary General**
  a. Survey on website:
     a) Project group: fix first meeting
     b) Companies to be approached: intelligent media, Agence web, others?
  b. C mailing: a) CC meeting: date, venue b) Venue (and format) CercleS Conference 2022

- **Update from Treasurer**
  a. Payments 2020 fees
  b. Provisional final balance 2020

- **AOB**
  - EC meeting dates (including review of 2020)
  - File on teams: collection of issues for EC meeting → Please add suggestions on the file on Teams
  - Meeting on Digital Leadership on February 7, 17:00 CET (follow-up email after last meeting; attendance by EC members, Zoom link, communication to members)
  - Communication about upcoming events to all members

- **Planned action**
  → Anne/Zaan to send minutes to EC
  → Sabina to send agenda and minutes to Kasia for upload on webpage
  →
  →